

Registration Deadline: Noon, Friday November 17, 2006

ORIENTATION TO MONTANA DISASTER AND EMERGENCY SERVICES (DES)

**HELENA ARMED FORCES RESERVE CENTER
FORT HARRISON, HELENA, MT
DECEMBER 5-7, 2006**

*A training program for recently appointed State, Tribal and County DES
Coordinators/Emergency
Managers and their deputies, Elected Officials, National Guard and other partners that
are or could be involved
in managing, coordinating or supporting a disaster or emergency are welcome to apply.*

Course Details

This orientation program is a four day training session held in the Helena Armed Forces Reserve Center, Fort Harrison. Topics that will be covered are the Local Government Disaster Information Manual (LGDIM) and the state function during an emergency or disaster. The Senior Officials Workshop and WMD Awareness/Hazmat courses will be presented. The participant will have the opportunity to meet and visit with the State staff, tour the headquarters building, meet with other emergency managers and public officials and share your experiences and concerns in the field of emergency management. This course is for all disciplines that work together in planning for or responding to emergencies.

This course was developed over the past ten years by county and state emergency managers to provide an introduction and overview to how the emergency management system works in the State of Montana. The course is intended for state, tribal and county officials who are responsible for emergency management functions.

The primary objective of this program is to provide you with an overview of the emergency management system in Montana, expectations, the people that work within the system and the resources that are available to assist you.

**“A must do course, especially for county commissioners”, Jim Shanks,
Roosevelt County Commissioner.
406-448-2595**

Motel accommodations will be provided, at no cost to you at the Fort Harrison Inn, located 7 miles west of Helena. A map is available on the DES website, under the Training link: www.mt.gov/dma/des

Be prepared to show a photo ID at the gate and tell them you need to pick up your Fort Harrison Inn room key. Turn right on Mt. Majo Street. Go straight to Sananandra Drive. Turn left . There will be a large brick building on your immediate right. Go in the main door and for the Training Site Billeting Office.

Other motels are available in the Helena area. If you choose to stay elsewhere, it will be at your own expense.

If you have special needs for room accommodations, please let the Training Manager know by the application deadline.

**Please e-mail or call Fred Naeher, Training and Exercise
Manager:
406-841-3968 fnaeher@mt.gov**

**In the event of severe weather storm watch or warning, the
class will be postponed. Please call for verification.**

*****DRAFT*** AGENDA**
Orientation to State DES/Homeland Security
DECEMBER 5-7, 2006

Course Manager: Fred Naeher

The agenda is flexible with built in breaks. Hot breakfast will be available @ 0745 everyday in the cafeteria

TUESDAY, December 5

0830	Welcome	MG Mosley, Dan McGowan
0900-0930	Military Support to Civil Authorities	LTC Don Emerson
0930-1200	Civil Support Team	LTC Mike Rand
	Tour of Armory, ID badges	Fred Naeher
1200-1300	Lunch: hosted	
1300-1400	Tour Continued (if needed)	Fred Naeher
1430-1700	DES Association; Role of Emergency Managers in Disasters	
	(Tentative) Kerry O'Connell, Sweet Grass County	
	(Tentative) Ken Mesch, Stillwater County	

WEDNESDAY, December 6

0830-1000	Role of State DES, MCA Title 10, Role of DHS	District Rep (TBD)
1000-1100	Training and Exercise Program	Fred Naeher
1100-1130	Logistics Section	Homer Young
1130-1200	Recovery Section: Pre-Disaster Mitigation Program	Kent Atwood
1200-1300	Lunch: hosted	
1300-1400	National Weather Service	Peter Felsch
1400-1430	Planning Section	Dave Maser
1430-1500	Response Section: DES Duty Officer Program	Bud Revious
1500-1530	Finance Section	Dick Nelson
1530-1600	Homeland Security Programs/Quality Assurance	Sheri Lanz/Jan Traynor
1600-1630	Public Information Officer	Monique Lay
1630-1700	Flex time	

THURSDAY, December 7

0830-1200	Recovery Section: Public Assistance/LGDIM	Tim Thennis
1200-1300	Lunch: hosted	
1300-1400	Open forums with DES staff	
	Course evaluations, certificates	Fred Naeher
1400	Expected end of course	

Registration

Attach a check for \$35.00 made out to: MT DES

Orientation To Montana Disaster and Emergency Services

December 5,6,7, 2006

Room reservations at the Fort Harrison Inn will be made when the registration is received. Deadline: November 17, 2006

Mail to:

MONTANA DISASTER AND
EMERGENCY SERVICES
P.O. BOX 4789
FORT HARRISON, MONTANA 59636
Phone: 406-841-3968
Fax: 406-841-3965
E-mail: fnaeher@mt.gov

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Noon: November 17, 2006***

Please print clearly. This information is used to develop the course roster and certificates.

Name: _____

Organization: _____

Job Title: _____

Address: _____

City/State/ Zip: _____

Contact Phone: _____